66E SERIES COMBINATION LOCK

USER OPERATING INSTRUCTIONS

ENTER EACH DIGIT **SLOWLY AND DISTINCTLY.** THE LOCK SIGNALS AT EACH ENTRY

TO OPEN THE LOCK

- Enter your combination. The lock will signal twice.
- Turn the knob clockwise to open the lock.

TO CLOSE THE LOCK

- Close the safe door.
- Turn knob anti-clockwise until it is straight.

CHANGING COMBINATION

- OPEN THE SAFE DOOR
- Enter six zeros
- Enter old combination
- Enter new combination TWICE

  - **INCORRECT COMBINATION CHANGE** - the lock signals three times and the old combination is still valid

  - **TEST THE NEW COMBINATION SEVERAL TIMES BEFORE CLOSING THE SAFE**

WRONG TRY PENALTY

- The entry of four consecutive invalid combinations will start a 5-minute delay period. The keypad flashes red at 10 second intervals
- At the end of penalty period, two more consecutive invalid combinations will restart the 5-minute delay period

SILENT SIGNAL ALARM *(If feature is active AND optional Alarm Box connected.)*

- Enter last digit of combination(s) one number higher or one number lower.

Example:	Combination	1-2-3-4-5-6
	Duress	1-2-3-4-5-7 or 1-2-3-4-5-5

66E SERIES COMBINATION LOCK
MANAGER OPERATING INSTRUCTIONS PAGE 1

ENTER EACH DIGIT **SLOWLY AND DISTINCTLY**. THE LOCK SIGNALS AT EACH ENTRY.

TO ADD NEW USER

- Enter MANAGER combination. HOLD DOWN LAST DIGIT OF COMBINATION UNTIL LOCK SIGNALS WITH DOUBLE BEEP AGAIN AND LED STAYS ON.
- PRESS 1. Lock signals twice.
- PRESS NEW USER ID No. (I.E. 6)lock signals twice.
- New user enters their own 6 digit combination twice. Lock signals twice after each valid entry.
- New user is now active

TO DISABLE USER

- Enter MANAGER combination. HOLD DOWN LAST DIGIT OF COMBINATION UNTIL LOCK SIGNALS WITH DOUBLE BEEP AGAIN AND LED STAYS ON.
- PRESS 2. Lock signals once.
- PRESS USER ID No. (I.E. 6) Lock signals once. User is now temporarily disabled.

TO REINSTATE DISABLED USER

- Enter Manager combination. HOLD DOWN LAST DIGIT OF COMBINATION UNTIL LOCK SIGNALS WITH DOUBLE BEEP AGAIN AND LED STAYS ON.
- PRESS 1. Lock signals twice.
- PRESS USER ID No. (I.E. 6) Lock signals once. User is now reinstated.

TO REMOVE USER

- Enter Manager combination. HOLD DOWN LAST DIGIT OF COMBINATION UNTIL LOCK SIGNALS WITH DOUBLE BEEP AGAIN AND LED STAYS ON.
- PRESS 3. Lock signals twice.
- PRESS USER ID No. (I.E. 6) this user is now permanently removed.

CHANGING BATTERY (USE ALKALINE BATTERIES)

Repeated beeping during an opening indicates that the battery is low.

- Pull off battery box cover.
- Replace battery(ies).
- Replace cover.

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MANAGER OPERATING INSTRUCTIONS PAGE 2

TO EXTRACT AUDIT FILE

FIRSTLY, PREPARE YOUR COMPUTER AND CHECK THAT THE "REAL TIME" IS CORRECT. CLICK THE SAFE ICON AND PLUG THE TAG READER INTO THE INPUT PAD.

- ENTER MANAGER CODE HOLD DOWN LAST DIGIT OF COMBINATION UNTIL THE LOCK SIGNALS WITH DOUBLE BEEP AGAIN. THE LED WILL NOW COME ON

- PRESS 7 TO SEND AUDIT FILE TO COMPUTER

TO CHANGE MANAGER CODE

- Enter 6 zeros - lock beeps TWICE
- Enter current Manager Code - lock beeps TWICE
- Enter new 6 digit code - lock beeps TWICE
- Enter new 6 digit code again - lock beeps TWICE

MANAGER CODE IS NOW RESET

TIME DELAY AS OR IF REQUIRED

Time delay is keypad programmable from 00 (no time delay) to 99 minutes. Opening window period from 01 to 19 minutes.

Only the manager can change the time delay (TD) values.

TO INITIATE OR INCREASE TD PERIOD AND OPEN WINDOW

- Enter Manager combination. HOLD DOWN LAST DIGIT OF COMBINATION UNTIL LOCK SIGNALS WITH DOUBLE BEEP AGAIN AND LIGHT STAYS ON

- PRESS 9. Lock signals twice.

- ENTER DELAY PERIOD (example) 05 TD period, 02 window period. Lock signals twice.

  Re-enter the 05 and the 02. Lock signals twice. Time delay now set.

  To shorten or delete TD period or window period you must wait until you are in the open window of existing TD period. Then follow the above procedure.

66E SERIES COMBINATION LOCK

USER OPERATING INSTRUCTIONS

TIME DELAY VERSION

ENTER EACH DIGIT **SLOWLY AND DISTINCTLY**. THE LOCK SIGNALS AT EACH ENTRY.

TO OPEN THE LOCK

- ENTER YOUR COMBINATION. THE LOCK WILL SIGNAL TWICE AND THE LED WILL FLASH AT ONE SECOND INTERVALS.
- AFTER DELAY PERIOD, THE LED FLASHES AT ½ SECOND INTERVALS AND BEEPS EVERY 10 SECONDS.
- RE-ENTER YOUR COMBINATION AND TURN THE KEYPAD CLOCKWISE TO OPEN THE LOCK.

TO CLOSE THE LOCK

- CLOSE THE SAFE DOOR.
- TURN THE KEYPAD ANTI-CLOCKWISE UNTIL IT IS STRAIGHT.

CHANGING COMBINATION

- OPEN THE SAFE DOOR
- ENTER SIX ZEROS
- ENTER OLD COMBINATION
- ENTER NEW COMBINATION **TWICE**

  - **INCORRECT COMBINATION CHANGE** - THE LOCK SIGNALS THREE TIMES AND THE OLD COMBINATION IS STILL VALID.

- TEST THE NEW COMBINATION SEVERAL TIMES BEFORE CLOSING THE SAFE.

WRONG TRY PENALTY

- THE ENTRY OF FOUR CONSECUTIVE INVALID COMBINATIONS WILL START A 5-MINUTE DELAY PERIOD. THE KEYPAD FLASHES RED AT 10 SECOND INTERVALS.
- AT THE END OF PENALTY PERIOD, TWO MORE CONSECUTIVE INVALID COMBINATIONS WILL RESTART THE 5-MINUTE DELAY PERIOD.

66E SERIES COMBINATION LOCK

AREA MANAGER OPERATING INSTRUCTIONS

TO EXTRACT AUDIT FILE ONLY

FIRSTLY, PREPARE YOUR COMPUTER AND CHECK THAT THE "REAL TIME" IS CORRECT. CLICK THE SAFE ICON AND PLUG THE TAG READER INTO THE INPUT PAD.

- Press and hold down 0 key until lock answers with double beep.
- Enter eight digit master code and hold down last digit until lock answers WITH DOUBLE BEEP AGAIN. The LED will now come on.
- Press no. 7 to send audit file to computer.

TO CHANGE MASTER CODE

- Hold zero - lock beeps TWICE
- Enter current 8 digit code - hold down last digit - lock beeps TWICE
- Press zero - lock beeps twice
- Enter new 8 digit code - lock beeps TWICE
- Enter new 8 digit code AGAIN - lock beeps TWICE

MASTER CODE IS NOW RESET